

# Helicopter Operations Safety Committee

19 Aug- 2020 Meeting Minutes

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## Location:

**Teleconference**

## Meeting Attendees:

Craig Williams (Terra Nova FPSO- Workforce Rep)  
Dan Chicoyne (CNLOPB)  
Sherry Rex (CNLOPB)  
Will Jacobs (Cougar Helicopters)  
Alistair Mellis (Equinor-Operator Rep)  
Peter Hicks (HMDC/EMCP Operator Rep)  
Mike Whittle (Suncor -Operator Rep-Chair)  
Justin Meaney SRF  
Sheldon Peddle  
Paul Carter

## Safety Moment

Cougar Will Jacobs

Thoughts on a changing world

Past 7 months, dating back to, Snowmageddon 2020

Quickly followed by the onset of COVID-19

These 2 significant events in 2020, have tested our crisis management including SOP , emergency preparedness plans

Success, has been due to quick and direct communication and coordination with customer group and regulators

As significant as these were the greatest challenge may be with us now and over the next months

- Need to closely monitor what we are doing and how we are doing it
- Downturn in industry
  - Workforce adjustments, layoff, constriction in
  - Reorganization
- Must be vigilant to ensure that churn does not in anyway impinge on the high safety standards, and safe execution of the work we conduct
- Need to be more proactive, have more engagement, in issues that are relevant and important to what we do.

Committees like JOHSC, HOSC are positioned to assist with all of this

All agreed. No matter what the circumstances, if we can't operate safely we shouldn't operate at all. Someone else's incident or accident becomes our own.

Must maintain our vigilance

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## Previous Minutes Items

- OHSI Recommendation #7
  - Forward recommendation to board for final input
- Code of Practice – Passenger Transfer by Helicopter
  - Complete. Issued.

## Future Agenda items/ New Business and Highlights

### Code of Practice for Transportation by Helicopter

- Transportation of Employees by Helicopter to or from a Workplace in the Offshore Petroleum Industry –East Coast Canada complete and published
- <https://www.cnlopb.ca/wp-content/uploads/cop/helicoptercop.pdf>

### Helicopter Seating Plan

- Concern communicated by worker rep that the seating plan prohibits passengers from sitting next to a window
- These windows are emergency egress points

Some operators have revised the seating plan. Request made to the Operator reps to confirm each operators status in this regard.

### Aviation safety alerts

- CHI-ASAL-2020-04 Foreign Object Damage
- CHI-ASAL-2020-02 Lithium Ion Battery Awareness and Safety

### Transport Canada update of TP4414 Guidelines Respecting Helicopter Facilities on Ships

- TP4414 is an archived publication that has not been updated since 1986
- More modern standards are contained in other international documentation such as SOLAS Convention, CAP 437 and others
- TP4414 is now in the process of being updated,
- Helicopter and Industry operators are being consulted
  - Issuance of the draft document has been delayed due to shifting priorities resulting from COVID-19
  - Most current estimate for issuance of a Draft is late Q3 or early Q4 of 2020.

### COVID-19

- As of the HOSC meeting , passenger screening at the Heliport had been ongoing for 168 days
- Masks are in use for all flights
- Heliport Procedures potential for upcoming changes – nothing reported at time of this meeting. Operators are meeting regularly.
- Heliport capacity (number of flights in building at any given time) under review
- Maximum passenger numbers per flight varies among operators (10, 15 as maximums)
- Consideration to be given to, management of any change..
- NL mandatory mask use in public spaces
  - Changes to Heliport process under review to ensure alignment

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## Extended flight day

- Discussion has resumed within ExxonMobil
- The chair of their EFD Charter will provide an overview of this initiative and update at the next HOSC meeting

## Next meeting 30-Sept-2020

Teleconference

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Conference ID: 249 283 91#