

# Helicopter Operations Safety Committee (HOSC)

## Minutes Package

17-October-2018

### Location:

**Suncor**

### Meeting Attendees:

Paul Carter (Cougar Helicopters Rep)  
Will Jacobs (Cougar Helicopters Rep)  
Allison Rumbolt (Cougar Helicopters Rep)  
Ernest Browne (Henry Goodrich-Workforce Rep)  
Craig Williams (Terra Nova FPSO- Workforce Rep)  
Justin Meaney (Husky SeaRose-Workforce Rep)  
Alistair Mellis (Equinor-Operator Rep)  
Eddie Frampton (Husky-Operator Rep)  
Mike Whittle (Suncor-Operator Rep)  
Carl Mate (Hebron -Workforce Rep)

### Dial in

Dan Chicoyne (CNLOPB)  
Bill Browne (ExxonMobil/HMDC-Operator Rep)  
Roberta Spicer (CNSOPB)  
Dave Beazley (HMDC -Workforce Rep)

### Safety Moment

Halloween Safety

### Reviewed Previous Minutes

#### **Extended flying day**

Worker engagement into extending the flight day continues to be a standing item discussed at HOSC. No update since last meeting on June 13, 2018. Until an operator comes forward with a formal request, will keep on the agenda for future discussion.

#### **Customer Flight Notifications**

Advice to CNLOPB: Recommendation 7

Create report for:

- Shutdown (restart, mechanical issue) of aircraft onshore if passengers are onboard
- In flight, taxi, turn around due to mechanical issues
- Shutdown of aircraft if unplanned
- Manifest discrepancy
- In-flight mechanical or vibration issues

Affected logistics are contacted immediately, by phone to inform of issue. All other customers are contacted via email. Initial Customer Occurrence form is provided, to all customers, with 24 hours of occurrence.

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### **HOSC Charter Update**

- Meeting minutes still not posted to CAPP website-Will follow up with Jennifer Matthews
- All to review committee charter and provide comments and send back to Mike/Eddie for sign off

### **New Pre-flight Video at Cougar**

Reviewed the new flight video, still not signed off by all operators

### **BST/BST-R**

Only one service provider offering these courses now. To be confirmed

## Future Agenda items/ New Business

### **Aviation Safety Review**

Currently ongoing at Cougar-Update at next meeting

### **JRCC**

Are aware of HOSC and could possibly be available to present at next meeting

### **CNLOPB Safety Forum Nov 7-8**

Representatives from HOSC and Cougar will be presenting

### **Oil & Gas SAR Half Day Seminar, JRCC Halifax**

Registration now open for the half day seminars to be held on Nov 14, 15 & 16<sup>th</sup>

### **Code of Practice for Transportation by Helicopter**

Kick off meeting request to be sent out in the next few days. Members of CAPP, workforce, operators, HOSC will be required.

## Highlight List

1. Aviation Safety Review
2. CNLOPB Safety Forum Nov 7-8th
3. New Briefing Video at Cougar
4. Code of Practice for Transportation by Helicopter
5. Review Recommendation 7-CFN's

Next Meeting 09:00 Wednesday Nov 28, 2018 (Cougar Helicopters)